

**Appendix II**

**FABRICATOR \_\_\_\_\_ RATING FOR TEST REPORTS**

**Project:** \_\_\_\_\_ **Bid line No.:** \_\_\_\_\_ **Shop ID.** \_\_\_\_\_ **Bridge No.:** \_\_\_\_\_  
**Rater/Date:** \_\_\_\_\_ **Reviewer/Date:** \_\_\_\_\_

**I. General Project Information**

1. Project number is shown (1 point)
2. Bid line number is called out (1 point)
3. Bridge number is specified (1 point)
4. Name of fabricator is identified (1 point)
5. Bid line numbers are separated (1 point)
6. Material test reports are cross referenced to drawing piece marking system (2 point)

Y	N	NA

**II. Complete Mill Test**

1. All materials shown on the shop drawings have test reports and shippers (30 points)
2. Test reports meet all contract requirements; CMS, ASTM, CVN and/or Fracture Critical. (25 points)
3. The producing mill is domestic (10 points)
4. Test reports show material size, shape, & length (4 points)
5. Test reports show grade of steel (3 points)
6. Material quantity is shown on the Test Reports (2 points)
7. Test reports show mill's name (2 points)
8. Test reports show purchaser of material (2 points)


**III. Timeliness**

Test report submission was 7 working days prior to release for shipping (15 points)

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**TEST REPORTS RATING TOTAL**

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Y = yes, N = no, NA = not applicable  
 No partial points are available for a yes, no or not applicable section.

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**V. FOLLOW-UP SEQUENCE FOR INCOMPLETE MILL TEST**

1. Fax and Phone call to the Contractor requesting incomplete information.
2. Non-compliance letter and phone call to Contractor 30 days after sending fax.
3. IOC to District after 10 days from sending non-compliance letter.
4. District action performed.

DATE Performed	DATE DUE	RESULT